



Kappa Delta Epsilon
HONORARY PROFESSIONAL EDUCATION FRATERNITY

To: KDE Advisers
From: Suzanne Brown, National Scholarship Chair

The application for "KDE Scholarship" is available online at kappadeltaepsilon.org/forms. Feel free to email a copy to your members.

Every year, National KDE awards up to \$9,000 in scholarships to members of local Alumni and Collegiate chapters "in good standing". Scholarship awards may be used for undergraduate studies or graduate school. Scholarship awards of \$750 each are available for up to 10 undergraduate and 2 graduate applicants who meet the following criteria:

- Applicants must be sponsored by a local Alumni or Collegiate KDE chapter, of which they are a member.
- Applicants must have a National number assigned by the National Treasurer.
- Applicants must have been admitted to The Teacher Education Program and have at least one quarter or semester of school remaining after the scholarship is awarded.

In addition, applicants must complete the National KDE Scholarship Application and include a personal letter, a copy of their college transcript(s), two letters (in PDF form) of recommendation (one must be from the chapter adviser), and a jpeg of an appropriate, professional head-shot to include in *The Current*.

All required information must be submitted to the Scholarship Chair via email. Page one should be printed, signed and mailed, or scanned and emailed to the scholarship chair on or before March 1, 2016.

As an adviser of a sponsoring chapter please keep the following in mind:

- It is the adviser's responsibility to ensure that an applicant meets the requirements for submission of the National KDE scholarship. This includes:
 - Your chapter is "in good standing" – all forms, reports, and monies have been submitted to the National KDE office on time.
 - The applicant is an active member of your local chapter, and has provided evidence of such in their scholarship application, personal letter, and the adviser's letter of reference.
- The applicant has been included on an Initiation Report submitted to the National Treasurer prior to applying for a scholarship.
- Prior to signing the applicant's scholarship form, verify that all entries have been completed and that all supporting documents have been included.
 - Application (including National and Chapter numbers)
 - Personal letter (which should include, but is not limited to a plan of study, future professional goals, involvement in the local KDE chapter, and financial need)
 - Complete, up-to-date transcript (including other schools attended)
 - Letters of reference (including one from the chapter adviser)
- All chapters in good standing are entitled to submit at least one application
- The maximum number (up to four) of applications a chapter may submit is equal to the number of delegates allotted for the 2015 National Convention.

Additional information:

- Advisers of scholarship recipients will be notified if a scholarship will be awarded by April 15th.
- Scholarship recipients will be introduced to the membership via *The Current* edition posted in the November issue.
- Scholarship checks will be sent to the appropriate office at the college or university specified on the scholarship application.
- Scholarship checks will be sent in July to be applied to Fall tuition.
- Items postmarked after the deadline of March 1st will not be accepted.